

**Policy Number:** 5.062

**Policy Title:** Misrepresentation Policy

**Policy Type:** Employee Policy

**Responsible Office:** Office of Institutional Effectiveness and Research

**Governing Body:** Senior Leadership Team

**Adoption Date:** 7/31/18

**Effective Date:** 7/31/18

## **Misrepresentation Policy**

Antioch College and its' employees are prohibited under federal regulations from making any false, erroneous, or misleading statement directly or indirectly to a student, prospective student, member of the public, accrediting agency, state agency, or to the Department of Education.

Misleading statement includes any statement that has the likelihood or tendency to deceive or confuse. A statement is any communication made in writing, visually, orally, or through other means. This includes student testimonials given under duress or because such testimonial was required to participate in a program. Federal regulations further provide that substantial misrepresentation is any misrepresentation on which the person to whom it was made could reasonably be expected to rely, or has reasonably relied, to that person's detriment.

The regulations regarding misrepresentation describe misrepresentation with respect to:

- Nature of the education program
- Nature of financial charges
- Employability of graduates

Antioch College provides information to faculty, staff, and students about the educational program, financial charges and employability of graduates through the College's website, the Curriculum Catalog, and in-person trainings to guard against the release of false, erroneous, or misleading information about the College.

Antioch College takes violations of this policy seriously. Employee(s) who fail to adhere to this policy will receive disciplinary action appropriate to the nature and extent of the violation up to and including termination to ensure that violations are not repeated. Violations of this policy could jeopardize Antioch College's eligibility to participate in Title IV Programs.