

Policy Number: 05.039
Policy Title: Degree Requirements Transition Policy
Policy Type: Academic/ Registrar Related
Responsible Party: Registrar; APRC
Governing Body: Faculty Assembly
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Transitioning to New Degree Requirements

Students are expected to meet the requirements outlined in the catalog that is in effect at the time of their first entry into Antioch College. However, curricular requirements may change, and it can be beneficial for students to transition from older to newer requirements. There are two general categories of transition:

- 1) Those that are driven by students, when smaller curricular changes occur that result in more than one possible curricular pathway that students may choose from. Examples include:
 - a. Changes to the requirements of a degree program that are small enough to still allow delivery of one or more different curricula
 - b. Changes to the requirements of a major
- 2) Those that are required by the college, when a curricular change occurs that is substantial enough to no longer allow a prior set of requirements to be practically deliverable. Examples include:
 - a. A shift to a different curricular model or delivery mode that essentially negates the ability to offer the prior curriculum in any practical sense

When smaller changes to degree requirements occur, students are not obliged to transition between old and new requirements. However, transitioning may benefit the student by providing a smoother pathway to graduation. Students may choose to transition degree requirements no more than two times. The only allowed student-driven transitions between degree requirements are:

- 1) Changing to a complete set of new degree requirements, such as those found in a newly published academic catalog; or
- 2) Changing to a new set of major requirements, without transition in any other degree requirement

Substantial changes to degree requirements may obligate the student to transition requirements; such compulsory changes do not count against the limit of the number of student-driven transitions that may be made.

Students may only transition to newer requirements. A student may not choose to move to an older set of requirements, nor may they return to older requirements once newer requirements have been chosen.

Only students who have declared a major and have a degree plan that has been updated, reviewed, accepted, and filed in the Registrar's Office may choose to transition between requirements. Students who wish to change to new degree requirements are

strongly encouraged to do so before the Fall of their final year of study, to give themselves enough time to plan their final path to graduation.

The Petition to APRC

Any student wishing to change to newer degree requirements must file a *Petition to Transition to New Degree Requirements* form with APRC, via the Registrar's Office.