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Policy Title: Student Enrollment Status during Cooperative Education Terms

Policy Type: Academic/ Registrar Related

Responsible Party: Cooperative Education Faculty and Registrar

Governing Bodies: AAAT

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Student Enrollment Status during Cooperative Education Terms

As a minimum standard for the work portion of a cooperative education (co-op) term at Antioch College, students are required to engage in an approved cooperative education experience a minimum of 30 hours per week for a minimum of ten weeks. Concurrently, they are required to do a two-credit Work Portfolio course online, through which they engage in sustained reflection on the experience and maintain regular communication with their course instructor. The Work Portfolio course requires two hours of online participation each week plus course activities that require four hours of appropriate activity “out of class” (off-line) to achieve the required course outcomes, for a minimum of six hours of activities per week for the duration of two-credit Work Portfolio course.

During work terms, while students are formally enrolled for a lesser number of academic credits than they are during study terms, the workload is considered equivalent to that of a full-time study term student: 30 hours of work activity translates to the equivalent of 10 quarter credits, based on the Carnegie Unit Interpretations policy, while earning 2 credits for the Work Portfolio course. Thus, students engaged in cooperative education terms at Antioch College complete the equivalent of a minimum of 12 quarter-credits of activities (36 hours per week) and their enrollment status as a student on a cooperative education term is considered full-time.