



ANTIOCH COLLEGE ID CARDS

All students, faculty, and staff are provided with an Antioch College ID Card, the official ID card of the college.

To obtain an ID Card, students must be accepted for admission and registered for classes. The student then must have his/her photo taken by the Public Safety Office. Faculty and staff are also issued Antioch College ID Cards.

An ID card is required for access to the classrooms and the residence halls as well as the library. Public Safety staff will not grant you access to buildings unless you show your ID Card.

Lost, stolen, or damaged ID cards should be reported to the Public Safety Department: [937-776-0660](tel:937-776-0660) immediately. Lost, stolen or damaged ID Cards will be reissued and are obtained through Public Safety for a fee of **\$15** and may be paid in the form of cash, credit card, and check or billed to a student account. The fee will be paid in the Finance office on the 2nd floor of McGregor Hall. You will be issued a receipt which you will bring to the Public Safety office to obtain a replacement ID Card.

The ID must be carried at all times and presented upon request by a college official including Public Safety staff.

Any student using an Antioch College ID Card improperly or loaning his/her ID to anyone is in violation of college policy.

Effective September 1, 2021: To support our College community, the Public Safety Department will no longer charge a replacement fee for replacement ID Cards due to legal name changes. Legal name change is defined as a name change approved by a court of law with supporting documentation or in the matter of marriage, by submitting a marriage license to the Director of Public Safety.

Preferred names may be used for first names without a court document. However, a \$15 fee will be assessed for preferred names without court documentation.