



Parent One-Time Information Release Request

In compliance with the federal *Family Educational Rights and Privacy Act of 1974*, Antioch College is prohibited from providing certain information from your child's student records to a third party, such as information on grades, billing, tuition and fees, financial aid, and other student record information. This restriction applies, but is not limited, to parents, spouses, or sponsors.

Under FERPA, Antioch College may release any and all information to parents, without the consent of the eligible student, if the student is a dependent for tax purposes under the IRS rules or if the student voluntarily provides the College with authorization providing parents access to educational records. Access is granted to both the parent who claims the student as well as the parent who is not claiming the student. In these instances, the parent must complete this Parent One-Time Information Release Request. The parent must provide verification of the student's dependent status on their most recent Federal income tax return. If the parent has already provided a copy of the tax return to Antioch College for financial aid purposes, an additional copy is not required.

A. Student Information

NAME (LAST, FIRST, MIDDLE)

CURRENT ADDRESS (STREET/PO BOX, APT, CITY, STATE, ZIP)

TELEPHONE NUMBER

EMAIL

B. Third-party Designee

NAME (LAST, FIRST, MIDDLE)

CURRENT ADDRESS (STREET/PO BOX, APT, CITY, STATE, ZIP)

TELEPHONE NUMBER

EMAIL

REASON FOR RELEASE

Information to be Released (check all that apply):

- Grades/GPA, demographic, registration, student ID, academic progress status, and/or enrollment information
- Billing statements, charges, credits, payments, past due amount, and/or collection activity
- Financial aid awards, application data, disbursements, eligibility, and/or financial aid satisfactory progress
- Records maintained by the Student Records Office, including academic history
- Complaints regarding student conduct and relevant educational, academic, and financial information
- Others (please list specific records):

C. Certification

PARENT SIGNATURE

DATE

SIGNATURE OF RECEIVING COLLEGE OFFICIAL

DATE